



The Seychelles Islands Foundation

is inviting you to tender for

Security Services at Fond Ferdinand Reserve and Vallée de Mai UNESCO World Heritage Site, Praslin

Tender Dossier

(February, 2025)

**Provision of Security Services for Fond Ferdinand Reserve and Vallée de Mai UNESCO
World Heritage site, Praslin**

Form of Tender

To:
Chief Executive Officer
The Seychelles Islands Foundation
La Ciotat Building, Mont Fleuri, P.O. 853, Victoria, Mahé, Republic of Seychelles

Provision of Security Services for Fond Ferdinand Reserve and Vallée de Mai UNESCO World Heritage Site, Praslin

1. Having examined the Conditions of Contract, Specifications and **Addenda Nos: _____** for the provision of Security Services for Fond Ferdinand Reserve and Vallée de Mai UNESCO World Heritage Site, Praslin, we the undersigned, offer to provide security services for Fond Ferdinand Reserve and Vallée de Mai UNESCO World Heritage site (inclusive of Fond Pepper region) conforming with the Conditions of the Contract, Specifications and Addenda for the sum of:

Amount in words:

Amount in figures:

or such other sums as may be ascertained in accordance with the said Conditions.

2. We acknowledge that the Appendix forms part of our Tender.
3. We undertake, if our Tender is accepted, to commence the provision of services as stipulated in the contract within the time stated in the Appendix to Tender.
4. We agree to abide by this Tender for the period of **3 years** from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any tender you may receive.
7. SIF reserves the right not to accept the highest or lowest bidder.

Dated this: _____ day of _____ **2025.**

Signature: _____

in the capacity of: _____

Duly authorised to sign tenders for and on behalf of:

**Provision of Security Services for Fond Ferdinand Reserve and Vallée de Mai UNESCO
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Appendix A

To Form Tender

Conditions of Contract Clause

1. The expression of Interest should, as a minimum, contain the following:
 - Established company with experience with regards to similar supply.
 - Copy of valid license, business registration, VAT registration, and TIN number.
2. Eligibility: All Local Licensed Security Services are eligible to participate.
3. All prices quoted should be in Seychelles Rupees and inclusive of VAT.
4. The security watch provided by the Company will be for fifteen (15) hours day shift or (15) fifteen hours night shift in a random weekly shift (not static shift) as required by the Employer (following employment regulations).
5. The security guards shall rotate on **Strategic Observation Posts** as detailed by the Employer between 5 am to 8:00 pm daily day shifts or 8 pm to 5 am random night shifts following the submission of the weekly work plan to management via email.
6. The Security Service must provide **guard dog/sniffer dogs** for effective patrols.
7. Area to be covered includes Fond Ferdinand Reserve and Vallée de Mai UNESCO World Heritage site inclusive of Fond Pepper.
8. Submission of interested suppliers with valid licenses should convey their interest in sealed envelopes: a) Either by delivery to the head office (La Ciotat Building, Mont Fleuri, P.O. 853, Victoria, Mahé, Republic of Seychelles addressed to: Chief Executive Officer, Dr Frauke Fleischer-Dogley), with the label **“Tender for Security Services for Fond Ferdinand and Vallée de Mai UNESCO World Heritage Site”** written on it **OR** via email to ceo@sif.sc and deputyceo@sif.sc.
9. The sample agreement in **Appendix D** can be subject to changes based on the requirements of the Employer and Security company.
10. A site visit to explore the premises will be organised for the **17th February 2025 at 9 am** at the Fond Ferdinand and Vallée de Mai Nature UNESCO World Heritage Site, Praslin. This will help with you provide a quote.
11. Deadline to submit your bid is on the **20th February 2025**
12. Please note that SIF wishes to have the Fond Ferdinand Nature Reserve and Vallée De Mai UNESCO World Heritage Site under full protection 24/7, hence your tender application should reflect this.
13. Please initial each page except the pages in **Appendix D**.

Please contact us on Tel No. +248 4321735 during working hours (08:00 to 16:00, Monday to Friday) or email: ceo@sif.sc, and deputyceo@sif.sc for further details.

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1.3 Qualifications and experience of key personnel proposed for administration and execution of the Security Services.

Position	Full Name	Years of experience	Years of experience in proposed position

2. Number of key personnel proposed for administration and execution of the Contract.

Employees	Number
Security Supervisor	
Security Guard	
Animals	
Guard Dogs/Sniffer dogs	

2.1 Attach copy of Employers Establishment list, (mandatory) documents from employment to show that you have these employees in your organisation (incl. foreign and local workers)

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Appendix C to tender

Based on the site the following would be needed:

1. Security guards
2. Security Supervisors
3. Guard Dogs/Sniffer dogs
4. Equipment

Item	Description	Unit	Qty	Rate (SCR)	Amount (SCR)
Security Guards	Have 3 security guards present at all times per site (3 per shift)	No	12		
Security Supervisors	Have 1 security supervisor present at all times per site (1 per shift)	No	4		
Guard Dogs/Sniffer dogs		SUM*	1		
Equipment		SUM	2		
		TOTAL			

*SUM – the total number of dogs required for the job.

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	Description	Unit	Qty	Rate (SCR)	Amount (SCR)
1	Bill No 1: Security Services	1	1		
	Total Sum Carried to Form of Tender				

Total sum to form of tender in words:

Directors Signature: _____ **Date:** _____

Contact Number: _____

Company Stamp: